Guidelines for Scholarships

I. Purpose of the Scholarships
The purpose of the scholarship fund is to recognize outstanding scholarship by qualified nurses and/or nursing students that will advance knowledge in the area of nursing science and practice. The fund provides monies for the awarding of scholarships to individuals.

II. Fund Sources
A. Pi Theta Chapter funds for the scholarship will be included in the chapter budget.

III. Processing Fund Monies
A. The Finance Committee of Pi Theta will recommend funds in the budget from the general fund or designated funds for awarding scholarships. This budget is approved by the chapter and administrated by the Pi Theta Board of Directors. The Treasurer expends monies from the scholarship fund to the recipients.

B. The Pi Theta Board of Directors announces the scholarship program. The Pi Theta Board of Directors approves the recommendations of the Awards Committee and may allocate additional funds for scholarship on the basis of availability.

C. The Awards Committee reviews applications; recommends the awards of scholarships according to the policies of Pi Theta; notifies the applicants of the Board of Directors’ decision and monitors fund usage by recipients. A five-year record should be kept by the Pi Theta Treasurer on all recipients of monetary awards. Information on recipients should include name and address, amount of award, and how the person was selected and criteria utilized. Applicant materials will be destroyed after the scholarship awards are made.

IV. Criteria for Awarding Scholarships
A. Applicant Criteria
1. Enrolled in a baccalaureate program in nursing, or
2. Nursing student enrolled in higher degree program in nursing

B. Application
1. Submit an application (see attached) and a written statement of personal and professional goals in nursing
2. Signed formal agreement for money usage
3. Attachments:
   a. Transcript of undergraduate records and graduate work completed.
   b. Letters of recommendation from two faculty members and one professional associate
   c. One page resume

C. Preference will be given to Sigma Theta Tau International members, other attributes being equal. No member of the awards, scholarship, research committees or the chapter board of directors is eligible for funding while in office.
D. Competitive basis for fund allocation
1. Quality of written goals
2. Contribution or potential contribution to nursing and public benefit
3. Scholarship fund budget and number of proposals submitted

V. Scholarship Allocation
The amount of a scholarship will be determined by the amount of funds requested, the number of requests and the availability of monies in the chapter scholarship fund. (The Finance Committee will establish a maximum amount to be awarded to each applicant.)

VI. Awards Committee
The Awards Committee consists of three appointed chapter members. It is recommended that one member hold an earned doctorate if graduate students are considered. The Pi Theta Treasurer serves as ex-officio on the committee.

VII. Publicity
A. The Awards Committee will prepare a flier listing the criteria and selection process for distribution in the Pi Theta Newsletter and other media outlets (see attached template).
B. A final report on from the Awards Committee will be provided at the annual meeting.
C. Awards may be reported in chapter newsletters
D. Completion of any studies or other accomplishments of recipients will be announced in chapter newsletters

VIII. Scholarship Application Deadlines
A. Chapters should establish the number of times awards are made each year or biennium and when those deadlines are


Adopted by the Pi Theta Board of Directors in 2007
Pi Theta Chapter  
Sigma Theta Tau International  
Scholarship Award Application

Date __________________

Name ________________________________________________________________

Address ______________________________________________________________

City __________________________ State, __________ Zip ______

Telephone ______________________________

Email ________________________________

Current Status

_____ Undergraduate student  
    Program ________________________________

_____ Graduate student  
    Program ________________________________

Statement of Personal and Professional Goals in Nursing:

Please send materials to Dr. Kathleen Barta, Awards Chair, at kbarta@uark.edu
Date ____________________

I, __________________________, agree to use the scholarship award monies
(name)
for the following purposes (specify below):

I understand that if selected I will be expected to attend the Pi Theta Annual Meeting in May to receive my award and that the Pi Theta Awards Committee will monitor my use of the funds for scholarship purposes.

Applicant (print name) _______________________________________________

Applicant signature ________________________________________________

Attachments:
______a. Transcript of undergraduate records and graduate work completed.
______b. Letters of recommendation from two faculty members and one professional associate
______c. One page resume

_________________________________ Awards Committee Use ____________________

Application received on __________
Recommendation:

Pi Theta Board of Directors’ decision:

Applicant letter of notification sent: ____________
Pi Theta Chapter
Sigma Theta Tau International
Scholarship Award
DEADLINE: Nov. 15, 2013

Maximum Amount of Scholarship $750

Purpose
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Applicant Criteria
1. Enrolled in a baccalaureate program in nursing, or
2. Nursing student enrolled in higher degree program in nursing

Application Process
1. Submit an application and a written statement of personal and professional goals in nursing
2. Signed formal agreement for money usage
3. Attachments:
   a. Transcript of undergraduate records and graduate work completed.
   b. Letters of recommendation from two faculty members and one professional associate
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Preference will be given to Sigma Theta Tau International members, other attributes being equal. No member of the awards, scholarship, research committees or the chapter board of directors is eligible for funding while in office.

Review Criteria
1. Quality of written goals
2. Contribution or potential contribution to nursing and public benefit
3. Scholarship fund budget and number of proposals submitted

Timeline
Fall Announcement of scholarship availability
Nov. 15 Application deadline
December Awards Committee submits recommendations to the Pi Theta Board of Directors for approval. Pi Theta Treasurer disperses funds to recipient(s).
May Recipient(s) honored at the Pi Theta Annual meeting. An announcement of the recipient(s) will be included in the next Pi Theta newsletter.